

L. E. COLLEGE, MORBI

Proactive Disclosures under the Right to Information Act - Chapter 2, Section - IV

Section 4(b) - Disclosure Details

1. The Particulars of Organization, Functions and Duties
 2. The powers and duties of its officers and employees
 3. The procedure followed in the decision making process, including channels of supervision and accountability
 4. The norms set by it for the discharge of its functions
 5. The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions
 6. A statement of the categories of documents that are held by it or under its control
 7. The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof
 8. A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public
 9. A directory of its officers and employees
 10. The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations
 11. The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made
 12. The manner of execution of subsidy programs, including the amounts allocated and the details of beneficiaries of such programs
 13. Particulars of recipients of concessions, permits or authorizations granted by it
 14. Details in respect of the information, available to or held by it, reduced in an electronic form
 15. The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use
 16. The names, designations and other particulars of the Public Information Officers
 17. Such other information as may be prescribed; and thereafter update these publications every year
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[01] The Particulars of Organization, Functions and Duties

ORGANIZATION

With a view to cater the needs of Technical Education in Saurashtra region of Gujarat; Morbi Technical Institute (MIT) was established in 1931. His highness, Honorable Late Lukhdirji donated his palace, which was constructed on 40 acres of land on the banks of river Machhu for MIT in 1951. Thus, MIT was renamed after him and in the later years, was upgraded to its present state as an Engineering college, presently known as Lukhdirji Engineering College.

Initially as Lukhdirji Engineering College offered conventional degree and diploma courses in Engineering like Civil, Mechanical and Electrical Engineering. Gradually, the diversified disciplines like Industrial, Production, Power Electronics and Information Technology, Chemical Engineering, Applied Mechanics were introduced at degree level and Ceramic, Metallurgy, Electronics and Communication at diploma level. The institute is approved by AICTE and affiliated to Gujarat Technological University.

Vision:

To provide quality engineering education and transforming students into professionally competent and socially responsible human being.

Mission:

- To provide a platform for basic and advanced engineering knowledge to meet global challenges.
- To impart state-of-art know-how with managerial and technical skills.
- To create a sustainable society through ethical and accountable engineering practices.

Present Intake:

UNDER GRADUATION COURSES	YEAR OF STARTING	Intake
Civil Engineering	1951	120+30
Mechanical Engineering	1951	60+15
Electrical Engineering	1951	120+30
Production Engineering	1970	30+8
Industrial Engineering	1983	30+8
Power Electronics	1983	30+8
Information Technology	1999	30+8
Chemical Engineering	2008	60+15
TOTAL		480+122 = 602
POST GRADUATION COURSES	YEAR OF STARTING	
Civil Engineering(M.E.-Water Resource Management)	2009	18
Power Electronics(M.E.)	2010	18
Electrical Engineering(M.E.- Power System)	2011	18
TOTAL		54

Highlights:

1. The college campus is spread over 55 acres of land
2. There are 10 hostel facilities for boys and girls
3. There are 109 faculties and staff working currently
4. There are 324 students admitted in the year of 2021-22
5. There are 10 departments running 8 different course
6. There is separate Central Library facility available with approx. 41687 books
7. There are separate Seminar & Conference Halls for Meeting and Events
8. There are separate cells for Training, Placement, Curricular & Co Curricular Activities
9. There are Indoor & Outdoor Games Play Stations as well as Play ground
10. There is an Alumni Association of passed out students and a Hall for their activities

Location:

Morbi is located on National Highway No. 8 on Bamanbor (Chotila) - Kandla route. Morbi is well connected from almost all parts of Gujarat through State Transport service. It is 70 Km. away from Rajkot district place. Morbi is around 190 Km. away from Ahmedabad. ST and Private buses are available at regular intervals to reach Morbi from Rajkot and Ahmedabad. On Railway line Morbi is 27 Km away from Wankaner Junction of Ahmedabad - Rajkot Route. From Wankaner to Morbi DEMU rail service is available at regular interval and at arrival of major trains at junction, up to Nazar Baug railway station which is 1 Km. away from the Institute. Morbi is also on the way to Rajkot - Bhuj railway line.

Contact Details:

Phone: 02822 - 240743

E-mail: principallecollege@gmail.com
principal@lecollege.ac.in

[02] The powers and duties of its officers and employees

Sr. No.	Officers/Employees	Powers & Duties
1	Principal	To manage Whole Institute Activities
2	Associate Professor	Teaching and related activities
3	Assistant Professor	Teaching and related activities
4	Workshop Supr.	Managing Workshop
5	Rector	Managing Hostels
6	Lab Assistants	Managing Labs
7	Warden	Support hostel activities
8	Assistant Warden	Support hostel activities
9	Administrative Officer	Managing Administration
10	Clerk	Clerical Duties
11	Peon	Helping department

[03] The procedure followed in the decision making process, including channels of supervision and accountability

Principal

I

Head of Department

I

Teaching Staff (Associate & Asst. Professors)

I

Non Teaching Staff (Lab Asst., Clerks)

I

Peon

[04] The norms set by it for the discharge of its functions

Following are the authorities setting norms for functions

AICTE (NEW DELHI),

GTU, GANDHINAGAR

CTE, GANDHINAGAR

[05] The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions

Sr. No.	Rules & Regulations	Monitoring Body
1	Admission Rules	ACPC (Admission Committee)
2	Transfer Rules	CTE, Gandhinagar
3	Promotion Rules	CTE, Gandhinagar
4	Workload Rules	AICTE
5	Payment Rules	AICTE

[06] A statement of the categories of documents that are held by it or under its control

Sr. No.	Dept.	Holding Registers
1	Est. Dept.	Appointment, Transfer, Increment, Promotion, Inward/Outward etc
2	Finance	Pay Bill, Grant, Contingency, Gymkhana Fund, GTU Fund, TEQIP Fund etc
3	Store	Purchase
4	Student Section	Admission
5	Teaching Dept	Attendance of staff & student, Deadstock, Expandable, Consumable

[07] The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof:

Implementing academic reforms as set by it self and approved by affiliated university. AICTE and Govt.of Gujarat.

[08] A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public

No, only for implementing policy

[09] A directory of its officers and employees

Available on Institute website

[10] The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations

AS PER GUJARAT GOVT. FINANCE NORMS

[11] The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made

Various Funds which are available with the Institute are

Sr. No.	Name of Fund	Funding Authority
1	Vikaslaxi	Govt. of Gujarat
2	TEQIP Fund	World Bank
3	Other Funds	Govt. of Gujarat

[12] The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes

N/A

[13] Particulars of recipients of concessions, permits or authorisations granted by it

N/A

[14] Details in respect of the information, available to or held by it, reduced in an electronic form

Website of College....www.lecollege.ac.in... gives information about total data and progress of institute

[15] The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use

Library is made available for student reading 10.00 am to 6.00 pm, and not for citizens

[16] The names, designations and other particulars of the Public Information Officers

Sr. No.	Name	Designation	Contact No.	Email
1	Prof. M. R. Mali	Public Info. Officer	9228895176 02822-240743	mrmrbhav@gmail.com
2	Prof. M. H. Ayalani	Appellate Officer	9427428223 02822-240743	mhayalani@rediffmail.com

[17] Such other information as may be prescribed; and thereafter update these publications every year

The details are available on college website which is updated every now and then
